

# STO-ROX SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: TRANSPORTATION

ADOPTED: August 17, 2006

REVISED: August 15, 2013

810. TRANSPORTATION	
1. Purpose	Transportation for students shall be provided in accordance with law and Board policy.
2. Authority SC 1361, 1362 Title 22 Sec. 23.1, 23.2, 23.4	The Board shall contract for school bus services for transportation of students to and from school at regularly scheduled hours and may provide transportation for field trips and extracurricular activities.
SC 1362 Title 67 Sec. 447.1 et seq	The Board shall provide transportation for students living within the prescribed limits when walking conditions to the school are found to be hazardous by the Department of Transportation.
SC 1374 Title 22 Sec. 23.3 Pol. 103	The Board shall transport handicapped students without regard to distance or hazardous walking conditions.
SC 1361	The Board shall transport eligible resident students who are enrolled in nonpublic schools within the distance prescribed by law.
SC 111 Title 22 Sec. 8.1 et seq 23 Pa. C.S.A. Sec. 6301 et seq	A school bus driver shall not be employed until s/he has complied with the mandatory background check requirements for criminal history and child abuse and the contractor has evaluated the results of that screening process. All information must be on file with the district prior to services being rendered.
35 P.S. Sec. 4601 et seq	The Board prohibits any diesel-powered motor vehicle weighing 10,001 pounds or more to idle for more than five (5) minutes in any continuous sixty-minute period while parked, loading or unloading, except as allowed by law.

<p>Title 67 Sec. 212.101</p>	<p>The Board shall ensure that permanent signs, notifying drivers of the idling restrictions, are maintained on district property at locations where diesel-powered motor vehicles weighing 10,001 pounds or more load or unload. Signs shall also be posted at locations that provide fifteen (15) or more parking spaces for such diesel-powered motor vehicles.</p>
<p>3. Delegation of Responsibility</p>	<p>The school bus driver shall be responsible for the discipline of students while they are being transported.</p>
<p>Title 22 Sec. 23.4</p>	<p>The principal may suspend a student from bus transportation for disciplinary reasons, and the parents/guardians shall be responsible for the student's transportation.</p>
<p></p>	<p>The Superintendent or designee shall be responsible to:</p>
<p>Title 22 Sec. 23.4 Pol. 121</p>	<p>1. Establish administrative regulations that specify the number of chaperones to accompany students in connection with school-related activities and field trips.</p>
<p>Title 22 Sec. 23.4</p>	<p>2. Prepare a district map or schedule indicating each bus stop and bus route.</p>
<p>Title 22 Sec. 23.1, 23.4</p>	<p>3. Maintain records and make required reports regarding school transportation.</p>
<p>Title 22 Sec. 23.4</p>	<p>4. Distribute rules governing student conduct during transport; such rules shall be binding on all students transported by the district.</p>
<p></p>	<p><u>Reports Of Employee Crimes/Child Abuse</u></p>
<p></p>	<p>District bus drivers and/or the district's transportation contract carriers shall be responsible to inform the district in writing at the beginning of each school year whether or not they or any of their employees:</p>
<p></p>	<p>1. Have been charged, subsequent to approval as a district bus driver, with a criminal offense that would bar their employment as bus drivers or contracted service providers.</p>
<p>SC 111</p>	<p>2. Were charged with a crime deemed serious under the criteria established by law.</p> <p>3. Have been charged with or convicted of crimes that affect their suitability to have direct contact with students.</p>

<p>Pol. 304</p>	<p>This responsibility is in addition to the requirement for clearances that must be presented to the district when an individual is initially hired by the district or the contract carriers.</p>
<p>Pol. 317</p>	<p>The district and contract carriers shall have procedures in place to ensure they are notified by their employees when the employees are charged with crimes or child abuse. The procedures shall also include the provision that the failure on the part of employees to make such a timely notification shall subject them to disciplinary action, including termination.</p> <p>If any bus drivers have been charged as stated in this policy, the transportation contract carriers shall, in their written, yearly notification, include the name of the employee, nature of the offense, and the status of the disposition. The district will review this information to determine if the employee shall continue to transport district students.</p>
<p>4. Guidelines Pol. 810.2</p>	<p>Only those students assigned shall be permitted to ride the bus. Students shall be assigned to one (1) regular run bus.</p>
<p>SC 1361</p>	<p>The district will provide transportation for eligible resident students to and from elementary and secondary schools. The district will also provide transportation to kindergarten classes in the morning and from kindergarten classes in the afternoon. Kindergartners will only be dropped off by the district if a parent/guardian or an authorized adult is there to receive them.</p> <p><u>Discipline Rules</u></p> <p>Students who violate school district discipline policies while walking to and from the transportation stop, while waiting at the stop, or while riding the vehicles are subject to disciplinary actions.</p> <p>The bus driver will complete a Bus Incident Report if infractions occur.</p> <p>Students who have been reported for possible disciplinary action due to misconduct that interfered with the safe operation of the school bus will be dealt with in the following manner after an interview with the principals or their designee, if circumstances warrant it:</p> <ol style="list-style-type: none"> <li>1. Nonapplicable – The inquiry found the student not in violation of the offense listed on the report.</li> <li>2. Warning – A verbal warning may be given to the student for first-time infractions of the bus discipline rules. The student may be assigned detention or another consequence as deemed appropriate by the principals or their designee. Warnings are not automatic.</li> </ol>

3. For continued bus violations, the following may be implemented. S/He may be assigned detention or another consequence depending on the nature of the violation at the discretion of the principals.
4. The student has been reported for additional bus infractions. S/He may be suspended from riding the bus and/or attending school for one (1) to three (3) school days by a principal. The parent/guardian will be given one (1) school day advance notice of the bus suspension so plans can be made to provide alternative transportation for the student. Only the principal can suspend a student's riding privileges.
5. Subsequent offenses – This notice informs the parent/guardian the student has been suspended from riding the bus and/or attending school indefinitely. The principal has the right to extend the loss of riding privileges as deemed appropriate. This offense can terminate a student's riding privileges for the remainder of the school term.

Any student who poses a threat will be removed immediately from the bus until the situation warrants his/her reinstatement of riding privileges as determined by the principal.

Suspension from riding the school bus does not relieve the parent/guardian from the responsibility of following the compulsory attendance law and seeing that the student attends school. During the period of suspension from the bus, it will be the responsibility of the parent/guardian to provide transportation to and from school, as the school district will not be responsible for student's transportation.

A copy of the Bus Incident Report will be mailed to the parent/guardian, given to the homeroom teacher, and returned to the driver. The consequences given to the student will be indicated on the Bus Incident Report.

The principal will also request conferences with the parents/guardians and bus drivers if deemed appropriate.

#### Bus Stop

Students need to be at their assigned bus stop at least ten (10) minutes before the listed time on the Bus Assignment Card.

All Sto-Rox School District bus stops for loading and discharging students will be within the district boundaries.

<p>SC 1361</p>	<p><u>Eligibility for Bus Transportation</u></p> <p>When a child is a school district resident and is legally enrolled in a kindergarten (K) through twelfth (12) grade in a nonpublic school (not operated for profit), s/he qualifies as a resident student and is entitled to free transportation within the distance prescribed by law.</p> <ol style="list-style-type: none"><li>1. Transportation service will be provided for resident students who live more than two (2) miles from the assigned secondary school or more than one and one-half (1-1/2) miles from the assigned elementary school. Transportation service may be provided to students who live on roads which have been certified as hazardous by the Pennsylvania Department of Transportation.</li><li>2. Students who attend nonpublic schools shall be provided transportation service in accordance with the criteria of distance and safety. Transportation shall not be provided for nonpublic students located more than ten (10) miles beyond the boundaries of the school district. The nonpublic school shall certify in writing that all students for whom transportation service is requested are residents of the Sto-Rox School District and are enrolled in the regular educational program from kindergarten through grade twelve. This must be provided to the School District's Transportation Department by June 30 for transportation to be scheduled.</li><li>3. Students who are approved for placement in approved special education programs shall be provided transportation service appropriate to their special needs in accordance with the provisions of the State Board of Education Regulations (22 PA Code Chapters 13 and 14).</li><li>4. Students may be required to walk up to one and one-half (1-1/2) miles to the location of the stop for transportation service.</li></ol> <p>Only eligible students and authorized school district personnel shall be transported on school vehicles while engaged in transporting students to and from school, on field trips, and on extra-curricular trips.</p> <p><u>Public Fares</u></p> <p>Students eligible for transportation service may be issued passes to ride public transportation as provided by the Port Authority of Allegheny County Transit Division (PAT).</p> <p>Public transportation passes will generally be issued to the students through the school in which they are enrolled based on the following criteria:</p> <ol style="list-style-type: none"><li>1. Public transportation is the most economical means of service.</li></ol>
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2. It is not feasible to provide transportation service with district-owned vehicles.
3. Public transportation service is available from a stop near the student's residence to the school.
4. The student is physically capable of riding public transportation.

Transportation To/From Child Care Locations within District Boundaries (For Public and Nonpublic Students)

The Sto-Rox School District will provide transportation to/from child care provided the efficiency and costs of the transportation system is not jeopardized.

Transportation to/from only one child care location other than home will be honored. Requests involving varied locations on different days of the week will not be honored.

Non-public students who do not reside in the Sto-Rox School District are not permitted to ride on the Sto-Rox School District buses.

Inclement Weather conditions will be handled as listed:

Sto-Rox School District CLOSED	No transportation provided
Sto-Rox School District DELAYED	Follow Sto-Rox schedule
Sto-Rox School District EARLY DISMISSAL	Follow Sto-Rox schedule

If a school chooses not to follow the delay or early dismissal schedule, the Sto-Rox School District is not responsible for transportation.

Emergency Drills

Emergency bus evacuation drills shall be conducted during the months of September and March.

References:

School Code – 24 P.S. Sec. 111, 1331, 1361, 1362, 1365, 1366, 1374, 2541, 2542

State Board of Education Regulations – 22 PA Code Sec. 8.1 et seq., 15.1 et seq., 23.1, 23.2, 23.3, 23.4, 23.6

State Department of Transportation Regulations – 67 PA Code Sec. 212.101, 447.1 et seq.

	<p>Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.</p> <p>Diesel-Powered Motor Vehicle Idling Act – 35 P.S. Sec. 4601 et seq.</p> <p>Transportation of Individuals with Disabilities, Title 49, Code of Federal Regulations – 49 CFR Part 37, Part 38</p> <p>Board Policy – 000, 103, 121, 304, 317</p>
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