

# Welcome to the Sto-Rox School District

Sto-Rox Primary Center (K-3)

300 Ewing Road

McKees Rocks, PA 15136

412-771-3213 x3

Fax: 412-771-8641

School Hours: 8:30 a.m. - 3:30 p.m.

(Students may enter at 8:15 a.m.)

Sto-Rox Upper Elementary School (4-6)

298 Ewing Road

McKees Rocks, PA 15136

412-771-3213 x2

Fax: 412-771-3848

School Hours: 7:45 a.m. - 2:45 p.m.

(Students may enter at 7:30 a.m.)

Sto-Rox Jr.-Sr. High School (7-12)

1105 Valley Street

McKees Rocks, PA 15136

412-771-3213 x1

Fax: 412-771-5193

School Hours: 7:20 a.m. - 2:13 p.m.

(Students may enter at 7:00 a.m.;  
report to cafeteria for breakfast)



REGISTRATION:	Marsha Hansberry	412-771-3213 x4100
MEDICAL/IMMUNIZATIONS:	Gail Piole (Primary & Upper Elem)	412-771-3213 x2040, x3040
	TBD (Jr.-Sr. HS & Upper Elem)	412-771-3213 x1040, x2040
TRANSPORATION:	Tina Nagel	412-771-3213 x5217
GUIDANCE:	Desire Krawchyk (Primary)	412-771-3213 x4106
	Kathryn Couch (Upper Elementary)	412-771-3213 x4105
	Stacy Huber (Jr.-Sr. HS Grades 7-9)	412-771-3213 x4104
	Joe Herzing (Jr.-Sr. HS Grades 10-12)	412-771-3213 x4103

## Sto-Rox School District Registration Checklist

*Sto-Rox District Policy states that students **MUST** be registered by the **SECOND WEEK** of school.*

- Proof of Child's Age (original birth certificate or certified duplicate issued from the Commonwealth of Pennsylvania)
- Two Proofs of Residency (utility bill, current automobile registration, driver's license, check stubs from wages or court-ordered custodial agreement)
- Student Enrollment Application (SRSD-01)
- Act 26 - Parent Registration Statement (SRSD-02)
- Home Language Survey Form (SRSD-03)
- School Immunization Regulations / Health History Form / Medication Form (SRSD-04)
- Transportation Registration Form (SRSD-05)
- Request for Alternate Transportation for Childcare Purposes (SRSD-05 Alt)
- Request for Records (if applicable) (SRSD-06)
- Pennsylvania Information Management System (PIMS) (SRSD-07)

\* KINDERGARTEN: CHILD MUST BE FIVE (5) YEARS OLD ON OR BEFORE SEPTEMBER 1 OF SCHOOL YEAR \*

\* FIRST GRADE: CHILD MUST BE SIX (6) YEARS OLD ON OR BEFORE JANUNARY 31 OF SCHOOL YEAR \*

## Enrollment Application

<input type="checkbox"/> New or <input type="checkbox"/> Re-Enrolling
---

Today's Date:	Entering Grade:	School Year:
---------------	-----------------	--------------

Last Name:	First:	Middle:
Address:		
Date of Birth:	Birthplace (City/State)	Male/Female:

**Please select the student's ethnic/racial category(ies). (choose all that apply)**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> American Indian/Alaskan Native | <input type="checkbox"/> Asian           | <input type="checkbox"/> Black/African American                    |
| <input type="checkbox"/> Caucasian/White                | <input type="checkbox"/> Hispanic/Latino | <input type="checkbox"/> Native Hawaiian or Other Pacific Islander |

**Student resides with: (choose only one)**

- |   |                                 |                                 |                                      |
|---|---------------------------------|---------------------------------|--------------------------------------|
| <input type="checkbox"/> Both parents   | <input type="checkbox"/> Father | <input type="checkbox"/> Mother | <input type="checkbox"/> Other _____ |
| Is there a joint custody or parenting plan in effect? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, plan must be on file with school) |                                 |                                 |                                      |
| Is there a PFA in effect? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, plan must be on file with school)                             |                                 |                                 |                                      |

Name of Parent/Guardian 1	Relationship to Student	Primary phone #
Address		Cell phone #
Email:		Work phone #

Name of Parent/Guardian 2	Relationship to Student	Primary phone #
Address		Cell phone #
Email:		Work phone:

Name of Parent/Guardian 3	Relationship to Student	Primary phone #
Address		Cell phone #
Email:		Work phone #

**IN THE EVENT THAT A PARENT/GUARDIAN CANNOT BE REACHED, please list two EMERGENCY contacts and their relationship to your child.**

Emergency Contact 1	Relationship to Student	Phone Number
Emergency Contact 2	Relationship to Student	Phone Number

**Other Children in Family**

Sibling Name	M/F	Date of Birth	School Attending	Grade

**Previous Schools Attended**

School Name/District	City/State	Grades Attended	Dates From	Dates To

**Special Services:**

Has your child ever qualified for or been enrolled in a Special Education class? (circle one) yes or no

Does your child have a current IEP, GIEP, speech, or 504 plan? (circle one) yes or no

Please add any other information that you feel would be helpful for the school district to know about your child.

**PLEASE FILL IN ONLY IF APPLICABLE:** To address the requirements of the McKinney-Vento Act, the following questions will help the District determine if the students meets the eligibility criteria for services provided under the McKinney-Vento Act.

The student lives with:  parent  an adult who is not a parent/legal guardian  no adult/unaccompanied

Does the family live with friends or relatives for the time being because of economic hardship  Yes  No

Does the student stay in any of the following at night:

- in a shelter
- in a motel/hotel
- in a location not appropriate for regular habitation
- Substandard Housing
- Doubled up with relatives
- A space that is not fixed, adequate or regular

I understand that I must be a resident living within the boundaries of the Sto-Rox School District to register my child for school and I have provided the Sto-Rox School District will accurate information pertaining to my residency. If the information is incorrect, I fully understand that I am responsible for reimbursing the district the cost of my child’s education. The District reserves the right to investigate residencies in question at any time.

\_\_\_\_\_  
Signature of Parent/Guardian  
Registration Packet (rev. June 24, 2020)

\_\_\_\_\_  
Date

## Parent Certification Statement

Sworn Statement of Previous Suspension or Expulsion for Admission of \_\_\_\_\_ as a pupil in the Sto-Rox School District.

I/We, \_\_\_\_\_, the parent(s)/guardian(s) in control of whom I/we desire to register with and attend classes in the Sto-Rox School District, hereby swear/affirm that the pupil (circle one) **was /** or **was not** previously suspended or expelled from any public or private school of the Commonwealth of Pennsylvania or of any other state for an act or offense involving weapons, alcohol or drugs, or for an offense involving the willful infliction of injury to another person or for any act of violence committed on school property.

**Complete the following *in the event the above-named student was suspended or expelled* for the above reasons:**

The student, \_\_\_\_\_, was suspended or expelled from (school) \_\_\_\_\_ on (date) \_\_\_\_\_ . The expulsion/suspension was effective from (dates) \_\_\_\_\_ to \_\_\_\_\_ .

The expulsion/suspension was for the following reasons:

I/We fully understand that any false statement herein would be a violation of Act 26 of 1995 and shall be a misdemeanor of the third degree, and would also constitute a violation of the Pennsylvania crimes code, Title 18, consolidated Pennsylvania statutes, 18 PA. C.S.A. 4903 and 4904, as amended, and could subject me to a fine of up to \$2,000.00 or imprisonment for up to 1 year or both.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date



## ALLEGHENY COUNTY HEALTH DEPARTMENT SCHOOL IMMUNIZATION REGULATIONS

**IMPORTANT\*\*\* Immunizations must be completed before entry into the first day of school or risk exclusion from school. There will be no provisional enrollment.**

### ALL GRADES K-12

- 4 doses of tetanus, diphtheria and acellular pertussis\*  
(1 dose on or after 4th birthday)
- 4 doses of polio (4th dose on or after 4th birthday and at least 6 months after previous dose given)
- 2 doses of measles, mumps and rubella\*\*
- 3 doses of hepatitis B
- 2 doses of varicella (chickenpox) or written statement from physician/designee indicating month and year of chicken pox illness or serologic proof of immunity

### GRADE 7

- 1 dose of tetanus/diphtheria/pertussis (Tdap)
- 1st dose of meningitis vaccine (MCV4)

### GRADE 12

- 2nd dose of meningitis vaccine MCV

\* Usually given as DTaP or DTP or DT or Td

\* \* Usually given as MMR

If your child does not have the above immunizations, they have five (5) days to complete the series or get a doctor's letter with the date to be given. If not given on this date, the child will be excluded until given or a new plan in place.

If they have multiple immunizations to catch up, this plan will again need to be written by your physician and followed.

**Allegheny County Health Department**, 4th floor Hartley-Rose Building (entrance on Cherry Way)  
425 First Avenue, Pittsburgh PA 15219 Phone: 412-578-8060

Walk-in Immunization Services are available at the Allegheny County Health Dept. on Monday, Tuesday, Thursday, Friday from 9:00 a.m. to 4:00 p.m. and on Wednesday 1:00 p.m. to 8:00 p.m.

## Confidential Health Services History

<input type="checkbox"/> New or <input type="checkbox"/> Re-Enrolling
---

Today's Date:	Entering Grade:	<input type="checkbox"/> Male <input type="checkbox"/> Female
---------------	-----------------	---

Last Name:	First:	Middle:
Address:		
Date of Birth:	Phone #1:	Phone #2:

Significant Medical Conditions (check if yes). If yes, please explain.

	Yes/No; if yes, explain		Yes/No; if yes, explain
Allergies:		Epilepsy/Seizure Disorder	
Food		Gastrointestinal Disorders	
Life-threatening		Headaches	
Other-example, latex		Hearing Impaired	
Attention Deficit Disorder		Premature at Birth	
Attention Deficit Hyperactivity Disorder		Orthopedic Conditions	
Arthritis		Mobility Aid	
Asthma		(crutches/wheelchair)	
Autism/PDD		Sickle Cell Disorder	
Cardiac Disorder		Skin Disorder	
Developmental Delay		Speech Problems	
Diabetes		Vision Disorder	
Type 1		Contact Lenses	
Type 2		Glasses	
Digestive Disorder (feeding tube)		Other (specify)	
		Other (specify)	

Are there any special medical conditions or chronic diseases which require restriction of activity, special accommodations (bathroom needs), or which might affect your child's education? If so, please explain.

\_\_\_\_\_

Please list any past operations or accidents: \_\_\_\_\_

Are these medical needs part of an IEP or 504 plan?     Yes     No



**School Medication Policy**

The law which regulates the administration of medication in the school is the same as that applied to hospitals and other institutions. When possible, medications should be administered at home.

**Prescription Medication:** Written permission from Physician and Parent are required for your child to receive medication at school. All medications must be in a prescription container labeled by the pharmacy or in the original container labeled by the manufacturer. It is the parent’s responsibility to provide refills of the medication throughout the school year. Students are not allowed to carry the medication to school to give to the nurse. An adult would need to bring the medication to the office. (Appropriate form **signed by a doctor** must be submitted.)

**Over-the-Counter Medication:** If it is necessary for your child to receive over-the-counter medication (such as Tylenol, Advil, Benedryl) during the school day, the District does NOT supply these medications; they must be provided by the parent in the original container. (Appropriate form **signed by the parent** must be submitted.)

**Asthma Medication (including hand-held inhalers):** If it is necessary for your child to receive asthma medication during the school day, the District does NOT supply these medications; they must be provided by the physician in the original container. (Appropriate form **signed by a doctor** must be submitted.)

All medications must be stored and dispensed from the nurse’s office. These same requirements also apply to any over-the-counter medication needed during school hours.

Family Physician		
Family Dentist		

**Current Medications**

Medication Name	Taken For

**Physicals and Dental Exams**

**Children entering Kindergarten, Grades 6 and 11 are required to have a physical examination.  
 Children entering Kindergarten, Grades 3 and 7 are required to have a dental examination.**

These procedures may be done either by your family doctor and dentist or by the school doctor and dentist, under the school program.

If you prefer to have your family doctor or dentist complete these procedures, special forms can be obtained at the school. These procedures must be done in the summer prior to entering school or during the school year.

However, these procedures will be done at school if the private physician or dental form is not completed and returned to the school by the time our school physician and dentist are available to us.

If my child needs immediate medical attention and the school is unable to contact the parent/guardian, Emergency Medical Technicians (EMT's) have my permission to take my child to the emergency room of a local hospital for treatment.

I have read the above information and understand my responsibilities.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date



**STO-ROX SCHOOL DISTRICT**  
**Transportation Department**  
 298 Ewing Road, McKees Rocks, PA 15136  
 412-771-3213 ext. 5217; 412-771-0238 (fax)  
*email:* tnagel@srsd.k12.pa.us

**REQUEST FOR TRANSPORTATION – New Student**

Today's Date:	Entering Grade:	<input type="checkbox"/> Male <input type="checkbox"/> Female:
Last Name:	First:	Middle:
Address:		
Date of Birth:	School Attending:	

Check what busing you will need:  AM only  PM only  Both AM/PM

Name of Parent/Guardian 1	Relationship to Student	Primary phone #

Name of Parent/Guardian 2	Relationship to Student	Primary phone #

***IN THE EVENT THAT A PARENT/GUARDIAN CANNOT BE REACHED, please list two EMERGENCY contacts and their relationship to your child.***

Emergency Contact 1	Relationship to Student	Phone Number
Emergency Contact 2	Relationship to Student	Phone Number

Parent's Signature

Date

<b>FOR DISTRICT USE ONLY</b> AM Bus Number _____ AM Stop Location _____ Pick-up Time: _____ Transportation Start Date: _____	Date Form Received by Transportation Office _____ PM Bus Number _____ PM Stop Location _____ Drop-off Time: _____
<b>NOTES:</b>   	



**STO-ROX SCHOOL DISTRICT**  
**Transportation Department**  
 298 Ewing Road, McKees Rocks, PA 15136  
 412-771-3213 ext. 5217; 412-771-0238 (fax)  
 email: tnagel@srsd.k12.pa.us

**REQUEST FOR ALTERNATE TRANSPORTATION**

Requested start date: \_\_\_\_\_ **Please allow 48 hours for change to take effect. Proof of residency is required for all address updates.**

Last Name:	_____	First:	_____	Middle:	_____
Address:	_____				
Date of Birth:	_____	School Attending:	_____		

Check what busing you will need:  AM only  PM only  Both AM/PM

**CHILD CARE INFORMATION for change in Transportation (MUST BE 5 DAYS A WEEK: Monday – Friday)**

AM only  PM only  Both AM/PM

Name of Parent/Guardian 1	Relationship to Student	Primary phone #
_____	_____	_____
Name of Parent/Guardian 2	Relationship to Student	Primary phone #
_____	_____	_____

**CHILD CARE INFORMATION for change in Transportation (Must be 5 days a week M-F)**

AM ONLY:  PM ONLY:  BOTH:  ADDRESS CHANGE ONLY:

Daycare Provider: \_\_\_\_\_ Phone: \_\_\_\_\_

Daycare Provider's Address: \_\_\_\_\_

I understand and agree that an alternative bus arrangement for childcare purposes depends on (1) the student may not travel outside the school's attendance area; (2) the site of the childcare provider must be on an existing bus route [there will be no re-routing of buses]; (3) the student must ride the alternate bus five days per week; (4) the assignment of students to an alternate bus is contingent on space availability at the time of the request.

Further, I agree that if the childcare provider is closed due to inclement weather and/or emergency situations, I am responsible for transportation to and/or from school. Additionally, I have read and understand the procedures listed on the reverse side of this form.

\_\_\_\_\_  
 Signature of Parent/Guardian Date

<b>FOR DISTRICT USE ONLY:</b>	
AM Bus Number _____	PM Bus Number _____
AM Stop Location _____	PM Stop Location _____
Pick-up Time: _____	Drop-off Time: _____
Transportation Start Date: _____	

## **Procedures and Conditions for Requesting Alternate Bus Assignment for Childcare Purposes**

In order to have students transported to an alternate site for childcare purposes, it is necessary to complete and submit to the school office the **Request for Alternate Bus Assignment due to childcare Arrangements** application. This application must be submitted a minimum of one week prior to when transportation is requested to start.

Approval of the request is contingent on the signature and approval of the building principal and the Director of Administrative Services. The request will be granted only if both the principal and Director of Administrative Services agree and if the conditions listed below are followed and agreed to by the parent / guardian.

### **1. Same Bus**

The student must ride the same bus in the morning all five days from the same location. The student must ride the same bus in the afternoon all five days to the same location. Example: A student may be picked up at a childcare provider on Bus 12 in the morning and taken home on Bus 15 from school to home.

### **2. Existing Bus Route**

The location of the childcare provider must be on an existing bus route and, if possible, close to an existing bus stop. There will be no re-routing of a bus to accommodate a childcare request.

### **3. Space Availability**

The assignment of a student to an alternate bus is contingent on space availability. If the bus route requested is full at the time of the request, the request will be denied. The district will not move stops from one bus to another or re-route buses to accommodate a childcare request.

### **4. Same Attendance Area**

A student may not travel outside their attendance area to go to a childcare provider and receive alternate transportation services by the district. Even though some of the buses may cross attendance boundaries, students will not be eligible for alternate transportation if it is outside their assigned attendance area.

### **5. Emergency Closings**

If the childcare provider's facility is closed due to emergency or inclement weather, parents are responsible for providing transportation to and from school. Students may not use their home school assignment in the event of an emergency. If the Childcare Program closes early, parents must pick up their child(ren) at the regular school dismissal time.

### **6. Yearly Request**

The request for alternate transportation must be for the entire school year. If you change a childcare provider during the school year, you must submit another request for consideration. Up to two (2) changes may be made after the initial request. If subsequent requests are denied, parents must transport their child(ren) to school or the child(ren) must ride the transportation provided from their regular bus assignment. The alternate transportation form must be completed at the beginning of each school year.



Primary Center  
300 Ewing Road  
McKees Rocks, PA 15136  
412-771-3213 x3

Upper Elementary  
298 Ewing Road  
McKees Rocks, PA 15136  
412-771-3213 x2

Jr.-Sr. High  
1105 Valley Street  
McKees Rocks, PA 15136  
412-771-3213 x1

### Authorization for Release of Information for School Records

Name of Previous School \_\_\_\_\_

\_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone/Fax \_\_\_\_\_

Student name: \_\_\_\_\_ DOB: \_\_\_\_\_ has been enrolled in grade \_\_\_\_\_  
at the Sto-Rox School District.

Please release the information listed below regarding the student who has withdrawn from your school:

Administrative records (name, address, grade, birth certificate, etc.)	Academic records/report cards/transcripts	Attendance records
Confidential records including custody papers	Health and Immunization Records	Discipline records
Standardized test scores	Specialized Education Services records (ER, IEP, GIEP, NOREP, Speech and Language, etc.)	Other (specify):

Send records to:

Sto-Rox Primary Center (K-3) 300 Ewing Road McKees Rocks, PA 15136 412-771-3213 x3 Fax: 412-771-8641	Sto-Rox Upper Elementary School (4-6) 298 Ewing Road McKees Rocks, PA 15136 412-771-3213 x2 Fax: 412-771-3848	Sto-Rox Jr.-Sr. High School (7-12) 1105 Valley Street McKees Rocks, PA 15136 412-771-3213 x1 Fax: 412-771-5193
--	---	--

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

## PENNSYLVANIA INFORMATION MANAGEMENT SYSTEM (PIMS) STUDENT INFORMATION FORM

Male    Female

\_\_\_\_\_                      \_\_\_\_\_                      \_\_\_\_\_

Legal Last Name                      Legal First Name                      Middle Name

---

\_\_\_\_\_                      \_\_\_\_\_                      \_\_\_\_\_                      \_\_\_\_\_

Address                      City                      State                      Zip

Date of Birth: \_\_\_\_\_                      Is the student a single parent?    Yes    No

Student's First Language is \_\_\_\_\_                      Primary Language Spoken in the Home: \_\_\_\_\_

This information is part of a state-mandated program to make sure schools keep accurate information about your child on file throughout his/her entire school career, even if a child changes school district.

Required Information	Instructions	Answer
1. Birth Country	Enter country of birth.	
2. Birth City and State	If the student was born in the USA, enter city and state of birth.	
3. Date enrolled in to current school	Date student enrolled into this school. Example "August 2019" or if you only know the year, "2019."	
4. Date enrolled into a <b>Pennsylvania</b> school	Date student first entered ANY school in Pennsylvania. Example, "August 2019" or if you only know the year, "2019."	
5. Date entered the <b>United States</b>	1. If the student was born in the USA, enter student's birthdate. 2. If you do not know the first date the student entered the USA, use the date the student first attended ANY school in the USA.	
6. Date student entered into <b>Grade 9</b>	Enter date student enrolled into the 9 <sup>th</sup> grade (if applicable). Example "August 2019" OR if you only know the year, "2019"	

\_\_\_\_\_                      \_\_\_\_\_

Signature of Parent/Guardian                      Date