

**STO-ROX SCHOOL DISTRICT  
600 RUSSELLWOOD AVENUE  
MCKEES ROCKS, PA 15136  
(412)771-3213 EXT. 5238**

**DIRECT DEPOSIT AUTHORIZATION FORM**

The Sto-Rox School District has implemented Direct Deposit. If you prefer to have Direct Deposit, please complete this form and return it to the **Payroll Office**. Please indicate whether you want your deposit to go into your checking or savings account. **A VOIDED CHECK MUST BE SUBMITTED WITH THIS AGREEMENT WHETHER YOU CHOOSE CHECKING OR SAVINGS.**

Please note that it can take up to 2 pay periods for Direct Deposit to go into effect once you sign up.

Please check one:

- New request
- Change Account Information
- Stop Direct Deposit

**Authorization Agreement for Automatic Deposits**

<b>Company Name</b> STO-ROX SCHOOL DISTRICT	
<b>Address</b> 600 RUSSELLWOOD AVENUE	MCKEES ROCKS, PA 15136

This account is a

- Checking Account
- Savings Account

<b>Bank Financial Institution</b>	<b>Branch Office</b>
<input type="checkbox"/> Routing Number	<input type="checkbox"/> Account Number

**This authorization is to remain in full force and effect until I sent written notice to the Payroll Office of its termination in such time and in such manner as to afford Payroll Office a reasonable opportunity to act on it.**

<b>Name (Please print)</b>	
<b>Signature</b>	<b>Date</b>